

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
September 9, 2021**

CALL TO ORDER

Chairman Mike Gwozdecki called the September 9, 2021 Borough Authority meeting to order at 5:00 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Brian Robertson, Deb Halpin-Brophy, Marlin Stoner, Solicitor Mark Allshouse, GHD Representative Nancy Adams present at 5:23 p.m., WWTP Supervisor Jim Williams

BOROUGH Chief/Borough Manager Tom Day

RECOGNITION OF VISITORS

Rob Filson of ATS gave an update on the UV System. Mr. Filson apologized for how long it has taken. When the system was designed, the boxes were too big and had to be redesigned and added two months. It's hard to get parts and takes 6-8 weeks.

Mr. Filson stated Nancy Adams wrote a spec sheet for them and did a very good job for the Authority. The big problem now in the application fee since ATS has no PE on staff. Corolla Engineer's did the testing and ARM did the electrical drawings but they have lost two people and that held things up.

Mr. Filson indicated ATS has everything they need and the company that did the testing stated they would sign the application. Nancy had some concerns about that but will be resolved next week. The cabinets should come back with the UL listing by the end of the month and should be delivered by the end of the month. They will have to wait until DEP says it can be installed. Mr. Filson would like to bring out all the equipment the first week of October so everything is ready to go after DEP approval. Once ATS gets approval from DEP, installation should take one week.

Mr. Filson stated he ordered a new flow sensor at no charge to the Authority.

Mr. Filson reported with the testing that was done, he ended up with additional lamps and would give them to Jim.

Mr. Filson appreciated the opportunity to do this. When it comes time to service the lamps, ATS would come out at no charge.

Mike Gwozdecki asked what kind of warranty is on the retro fit. Mr. Filson believes it was two years.

Mike Gwozdecki inquired if John Vaughn is fully knowledgeable and been in the loop since day one. Jim Williams will be retiring in November.

Mr. Filson stated the only additional cost to the Authority would be the electric. There is a transformer and whatever the electrician would charge to run the conduit would be extra. Jim Williams stated Nevin would do the electric.

Mr. Gwozdecki asked Mr. Filson how long it would take to get through DEP. Mr. Filson stated it could take 4-6 weeks.

BILL ADJUSTMENT REQUEST

The Authority received a bill adjustment request that is a sympathy request. Unfortunately the tenant did not pay the owner of the property for 2020. The property owner requested the water be shut off with the tenant still living there. The Borough was not shutting water off do to COVID. Mr. Gwozdecki indicated the Authority has no policy or provisions for unfortunate circumstances.

Tom Day stated Rebecca Yearick, who the Borough hired as an advisor from the County, was at the committee meeting last month pleading with the Borough to tell landlords and tenants there is money available to pay rent and utilities. Mr. Zeigler can seek reimbursement from the County then pay what is owed to the Authority. The billing clerk would provide the information to Mr. Zeigler.

REVIEW OF REGULAR MEETING MINUTES-JULY 8, 2021(No August meeting)

Brian Robertson made a motion to approve the July 8, 2021 regular meeting minutes. The motion was seconded by Deb Brophy. Motion passed.

BILLS FOR APPROVAL-JULY & AUGUST 2021

Deb Brophy made a motion to approve payment of the water and sewer bill for July and August 2021. The motion was seconded by Judy Russell. Motion passed.

SOLICITOR'S REPORT- No report

OLD BUSINESS

Mr. Gwozdecki asked if the tanks had been cleaned. Tom Day responded they are done and was completed by DB360.

Mr. Gwozdecki asked when the hydrant flushing would be done. Jim Williams stated when Josh comes back from quarantine, they would be hydrant flushing.

Mr. Gwozdecki stated he had some discussion with Tom on the raw pumps. Mr. Day indicated October is the open date for the grant. Jim Williams stated he contracted the same company they got the new one from to pick it up. They would strip it down and then give a quote to repair it.

Mr. Gwozdecki stated Mr. Williams received some pricing on new doors. \$10,000 was budgeted for this year. Jim gave a price of \$32,000 to replace the doors. Mr. Gwozdecki asked which ones were a priority. Door 1 & 2 are \$5600 and door 3 is \$2600. The generator room door would be \$1800. The door on the West Pine Street pump station would be \$2300. The door on the McLand Road, back and front total to \$9000. The Authority agreed to budget for a door every year.

ENGINEER'S REPORT

Nancy Adams stated the NPDES permit application has been submitted to DEP. A response should be given in six weeks or so.

Nancy Adams reported Negley's submitted their invoice for the drilling the second well. The total invoice was for \$22,478.00. What was approved at the June meeting was their contracted amount for \$17,622.50. They had to drill deeper than what was specified in the proposal. As a result Negley's incurred some additional costs with the well development and casings. Steve Read was in agreement with the invoice and thought it was reasonable.

Judy Russell made a motion to approve the amount that was above what Negley's was contracted for in the amount of \$4855.50. The motion was seconded by Brian Robertson. Motion passed.

Nancy Adams reported Steve is working on the aquifer testing plan that will be submitted to the SRCB who would review the plan and permit the pump testing of the well. It is a requirement in order to get a withdraw from the well. Steve is confident it can be classified as a well field. Since there would be a testing plan for both wells, a permit fee would be submitted for both wells and upon the determination of a well field by SRCB they would refund or credit one of the permit fees. There will be two fees associated with the upfront costs. Each fee is \$3909.00.

Nancy Adams state a decision would need to be made before the aquifer testing plan can be submitted and that is the timing of a tie in to the existing system at some future date and eliminating South Middleton's interconnect. That would affect the rate at which the wells are test pumped and would have an impact on the further SRCB application fee. If you were to pump test the wells at a sufficient rate to meet the immediate needs, Liberty Woods, along Route 34 and Ahlstrom's, the permit fee for the review would be roughly \$4500. If you want to pump test the well at a higher rate that would be inclusive of serving as a backup to the Pine Road Heights Well would be upwards of 250,000 per day, that fees doubles to \$9300. The tests would show the wells are capable of pumping at the higher rate. If you don't use what you are projecting in the testing plan of that higher rate, when it comes time to renew the permit, which is in 15 years, SRBC would require another pump test because it was not pumping at the projected rate in the application.

Mike Gwozdecki made a motion to have GHD move forward with the higher volume testing of 200,000 plus for the fee of \$10,500. The motion was seconded by Brian Robertson. Motion passed.

Nancy Adams reported she received an email from Waste Management regarding the outstanding refund due to the Authority from the sludge hauling contract. Ms. Adams would be reviewing the spreadsheet.

NEW BUSINESS

Treasurer's Report-Deb Brophy made a motion to approve the Treasurer's Reports for July and August 2021. The motion was seconded by Marlin Stoner. Motion passed.

Water Connection Applications

Deb Brophy made a motion to approve the water connection applications from WSL, Inc. for Lot 46, Red Oak Lane, Mt. Holly Springs; Kevin Reese for 208 White Oak Circle, Mt. Holly Springs and James Neefe for 209 Westgate Drive, Mt. Holly Springs. The motion was seconded by Brian Robertson. Motion passed.

Tom Day reported 80 feet of water line was repaired on Pine Road. The estimated cost to repair it was approximately \$4000.

The Authority will conduct a budget meeting at 3:30 p.m. on October 14, 2021. The meeting will be advertised.

Mike Gwozdecki stated Veteran's Day is on Thursday, November 11 which is the Authority meeting night. The Authority members agreed to move the meeting to Wednesday, November 10, 2021 at 5:00 p.m. The meeting change will be advertised.

Borough Report-Tom Day is still waiting on reimbursement for the fire hydrant that was knocked off on N. Baltimore Ave. The check should be here in 2-3 weeks.

Mike Gwozdecki invited everyone to a going away dinner for Jim Williams on November 10th after the Authority meeting as a thank you for Jim's service.

ADJOURN

Mike Gwozdecki adjourned the September Authority meeting at 6:06 p.m. to go into an executive session with no action to be taken.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk

