

**Mt. Holly Springs Borough Council  
Meeting Minutes-January 8, 2018**

**Call to Order** – Mr. Collins called the January 8th meeting of the Borough Council to order at 7:00pm and led the Pledge of Allegiance.

**Attendance**– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Edgar Kendall, Deborah Halpin-Brophy, and Cindy Goshorn. Also present; P. Scott Boise, Mayor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett, Borough Secretary/ Treasurer. Absent; Mark Allshouse, Borough Solicitor.

**Approval of December Bills List and Payment**- Mrs. Halpin-Brophy motioned for the approval for the payment of bills. It was seconded by Mrs. Neff. The motion passed unanimously.

**Approval of Minutes** – The minutes of the Borough Council meeting on December 11, 2017 were approved as presented with changes requested by Ms. Daniels for typos and grammatical errors. The motion was made by Mrs. Halpin-Brophy and seconded by Mrs. Boyles. The motion passed unanimously.

The minutes of the Borough Council meeting on January 2, 2018 were approved with a correction of Mr. Allshouse was marked as present when he was in fact absent. Ms. Jarrett will correct the minutes accordingly. The motion was made by Mrs. Halpin-Brophy and seconded by Mrs. Boyles. The motion passed unanimously.

**Citizens to be Heard -**

Name: Pamela Still

Address: 18 S. Baltimore Ave.

Comments: Ms. Still asked Mr. Kendall two questions to which he did not respond. She then read a letter that is attached to the minutes.

## **Solicitor's Report-** No Report

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### **Committee Reports–** The following reports were discussed;

Health, Safety, and Welfare- No Report

Mayor's Report– The mayor read the police statistics. Ms. Daniels asked him a question regarding how many parking tickets were issues. Ms. Daniels and Mrs. Neff are going to work on a possible solution to the continued parking tickets.

Administrative, Finance, and Budget– Mrs. Halpin-Brophy made a motion to pass Resolution 2018-01 to set a Fee Schedule. The motion was seconded by Mrs. Boyles with Mr. Kendall opposed. The motion passed by majority vote.

Mrs. Halpin-Brophy made a motion to assign the signers for all the borough accounts and to authorize Sara Jarrett, Borough Secretary/ Treasurer, to make the addition and subtraction of signers. The check signers will be Council President James Collins, Vice President Cathy Neff, Pro-Tem Deborah Halpin-Brophy, and Secretary/ Treasurer Sara Jarrett. The motion was seconded by Ms. Daniels and the motion passed by majority vote.

Public Works- No Report

Planning and Zoning Board– Ms. Daniels reported that the Zoning Re-Organization meeting will be held on January 9, 2018.

Borough Manager- Chief Day reported that the police department was in need of a new vehicle. He reported that \$7000.00 was spent in repairs in the last year. He would like to purchase a Ford Police Explorer with a cost of about \$30,000.00 to \$31,000.00. The car would require upgrades and additions like a radio, lights ,and cage. The total cost would be around \$47,000.00. Council members engaged in conversation regarding the purchase and where the money would be coming from.

Mrs. Halpin-Brophy made the motion to purchase a new police vehicle. The motion was seconded by Mrs. Goshorn with none opposed. The motion passed by majority vote.

Chief Day reported on the progress on the Hill Street Easements. He reported that letters had been sent to residents. There are plans to meet with those who require easements.

Additionally, the appointment of James Kline was approved by the Governor as the Emergency Management Coordinator.

The Bridge Inspection Report was completed. The Race Bridge was in need of some repairs. Council discussed if the work could be completed by our maintenance department or if we would need to put the project out for bids.

There is grant money available to offset the cost of the new Zoning Ordinance as it relates to the flood zone. The grant money would pay up to 50% of the cost. It is also possible that the grant money could be used towards the SALDO.

Lastly, Chief Day reported that he has a meeting scheduled with Lori from Conservation. Two grants had been submitted and there was a good chance that the grant money for the project behind the Pharmacy would be awarded. The borough would just need a small easement from Mr. Gobin.

WCOG Report– Council appointed Katie Daniels as the WCCOG Representative for the borough.

Zoning/ Codes Officer– No Report

Park and Recreation– Mrs. Neff reported on the meeting from December 19, 2017. She stated that they were working on an agreement with the Little League from Carlisle, signs and benches for Butler Park, a sign listing the donated funds for the Butler Trail project, getting prices on cameras for the park, and that Park and Recreation is seeking donation to replace 24 Christmas decorations/ lights.

**Any other Business to Come Before Council:** Ms. Daniels offered to help Sara Jarrett, Secretary/ Treasurer, with the website updates.

**Adjourn** –Mrs. Halpin-Brophy made a motion to adjourn that was seconded by Mrs. Neff. The motion passed unanimously. The meeting adjourned at 8:15pm.

Respectfully Submitted,

Sara E. Jarrett  
Borough Secretary/ Treasurer

