

**Mt. Holly Springs Borough Council
Meeting Minutes - February 12, 2018**

Call to Order – Mr. Collins called the February meeting of the Borough Council to order at 7:00pm and led the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Edgar Kendall, Deborah Halpin-Brophy, and Cindy Goshorn. Also present; Mark Allshouse, Borough Solicitor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett, Borough Secretary/ Treasurer. Absent: P. Scott Boise, Mayor

Approval of January Bills List and Payment- Mrs. Halpin-Brophy motioned for the approval to pay the bills. The motion was seconded by Mrs. Boyles and passed unanimously.

Approval of Minutes – The minutes of the Borough Council meeting on January 8, 2018 were approved as presented. The motion was made by Mrs. Halpin-Brophy and seconded by Ms. Daniels. Ms. Daniels pointed out a mistake in the attendance from the last meeting and Ms. Jarrett will correct the minutes to reflect that change. The motion passed unanimously.

Citizens to be Heard -

Name: Daniel Flohr

Address: 131 Yates Street

Comments: Mr. Flohr addressed council regarding his ongoing sub-division application that is before the Planning Commission. With his comments he presented Council with a request for an extension for his application due to new information. The request for extension was received and will be passed on to the Planning Commission for their recommendation; Council will vote on that recommendation.

Name: Pamela Still

Address: 18 S. Baltimore Street

Comments: Ms. Still addressed Council regarding recent developments with the AME Tabor Church. She stated that the church was featured in the Preservation Pennsylvania- PA at Risk 2018. She shared that the church was selected from dozens of applications and was featured with just three other properties.

Name: Mathew Hockley

Address: 17 E. Pine Street

Comments: Mr. Hockley addressed Council regarding fixing the drainage issues in the alley behind the Stoner residence. The issue occurred after the new medical building was installed and is causing flooding in the area. Chief responded to Mr. Hockley and stated that the Borough is working to repair the problem.

Name: Gary Stamm

Address: 19 W. Pine Street

Comments: Mr. Stamm addressed Council regarding a traffic control issue during the fire on Baltimore Avenue. He stated that a priority should be placed on West Pine Street and Chestnut Street intersection. Chief responded that the Borough relies on volunteers to staff the fire police. On that day only three fire police were available, and they did the best they could to manage the traffic.

Solicitor's Report- No new litigation to report.

Mr. Kendall asked the solicitor if Council needed to give a final vote to accept grant money. Mr. Allshouse replied that generally not. The motion to apply for the grant will act as the acceptance of money.

Committee Reports- The following reports were discussed;

Health, Safety, and Welfare- No Report.

Mayor's Report- The Chief of Police shared the police statistics in the Mayors absence.

Administrative, Finance, and Budget- Council members engaged in discussion with the borough solicitor regarding a possible time limitation to the public opinion section of the meeting. Mr. Allshouse advised that it must be done by resolution. The Council determined that it will be discussed at the upcoming committee meetings.

Mrs. Halpin-Brophy made a motion to approve the Borough Secretary/Treasurer to open two (2) bank accounts to serve the Veterans Park grant awards. The signers to be Cathy Neff, James Collins, and Sara Jarrett. The motion was seconded by Mrs. Boyles with none opposed.

Mrs. Halpin-Brophy made a motion to approve Resolution #2018-02 to set fees for the tax collector. The motion was seconded by Mrs. Neff. Ms. Daniels address spelling and grammar errors in the resolution. Mrs. Boyles made a

motion to fix the listed mistakes and the motion was seconded by Ms. Daniels. The both motions passed with none opposed.

Public Works- The Council and Chief Day had a conversation regarding damage done to a citizen's yard during routine plowing. It was determined that the issue will be handled upon better weather conditions.

Chief Day announced that the new dump truck will be delivered in the next week. He also shared that the payment from Warner Trucking Company was received. The payment was issued to the borough for damage on East Street and Tichy Park.

Mr. Kendall made a motion to advertise for sealed bids for the sale of the old dump truck that will be replaced by the recently ordered truck. The bids to be opened March 12, 2018 with reserve. The motion was seconded by Mrs. Goshorn with none opposed.

Planning and Zoning Board- Ms. Daniels reported on the Flohr subdivision plan.

Ms. Daniels made a motion to approve Resolution 2018-04 in support of an independent citizen's commission for legislative and congressional redistricting. The motion was seconded by Mrs. Halpin-Brophy and opposed by Mr. Kendall. The motion passed by majority vote. Ms. Daniels also mentioned that the WCCOG voted in support of the same resolution at the February 12, 2018 meeting.

Ms. Daniels made a motion to become a member of the Carlisle Chamber of Commerce with a fee of \$260.00 municipal rate to be paid yearly. The motion was seconded by Mrs. Neff and opposed by Mrs. Halpin-Brophy and Mr. Collins. The motion passed by majority vote.

Ms. Daniels proposed a motion to work on and develop an updated Borough Communication Plan. Mrs. Halpin-Brophy asked for the issue to be tabled but later removed her request. Mr. Allshouse offered insight on the motion. The motion was seconded by Mrs. Goshorn with none opposed. The motion passed by majority vote.

WCOG Report- Ms. Daniels reported on the activity and discussion from the meeting on February 12, 2018.

Borough Managers Report- Chief Day asked for a motion to approve Resolution #2018-03 for the execution to acquire of right of ways for the Hill

Street project. Mr. Allshouse commented that the resolution has language to execute eminent domain on properties as needed. Mrs. Halpin-Brophy made a motion to approve Resolution #2018-03. The motion was seconded by Mrs. Goshorn and passed by majority vote.

Chief Day also reported that Officer Wolfe and he had attended the annual training for the truck inspections. Additionally, he reported that the maintenance department had replaced the lights on the building with LED lighting and cleaned out the gutters. The gutters were half full of grit from the shingles. Chief recommended that the roof be replaced and had looked into the cost and found that it will cost between \$12,000.00 and \$15,000.00. He recommended that it be replaced in the future and Council seek out bids. He shared that he had a meeting this week regarding electrical contracts. He also informed Council of two new proposed legislations. One regarding fees for storm water management and the other is a fee for municipalities who use the State Police for coverage.

Zoning/ Codes Officer– The Zoning Officer provided a report in the council packet.

Parks and Recreation- Mrs. Neff reported that the Parks and Recreation Committee has been working on Holly Festival Day, Concert in the Park and the Veterans Park project on Mill Street.

Any Other Business to Come Before Council: Mr. Kendall stated that he was happy the lights were replaced. He also responded to questions he was asked by a resident at the previous meeting. He also commented that he was no longer liaison to the Water and Sewer Authority as his name was not listed as such when Mr. Collins made committee assignments.

Mr. Kendall also asked why there had not been chair assigned to committees. The Council members engaged in discussion regarding there not being appointed to a chair position and Chief Day (as borough manager) instead serving as committee chair for Health, Safety, and Welfare; Administration, Finance, and Budget; and Public Works.

Ms. Daniels reported on free training opportunities available to council members.

Adjourn – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Boyles. The motion passed unanimously. The meeting adjourned at 8:58pm.

Respectfully Submitted,
Sara E. Jarrett, Borough Secretary/ Treasurer