

**ZONING PERMIT APPLICATION**

PA Contractor Registration Number:	
Date of Application:	
Site Location:	
Cumberland County Tax Parcel (PIN):	23-

Applicant's Name:	
Address:	
Email Address:	
Telephone Number:	

Owner's Name:	
Address:	
Email Address:	
Telephone Number:	

Proposed Use (select all that apply):	<input type="checkbox"/> Residential	<input type="checkbox"/> Industrial
	<input type="checkbox"/> Commercial	<input type="checkbox"/> Institutional

Description of Activity:

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Fee Received: \$

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Applicant's Signature

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Applicant's Printed Name

Permit Official:

Mount Holly Springs Borough  
200 Harman Street  
Mount Holly Springs, PA 17065



Telephone: 717-486-7613  
Fax: 717-486-4135  
Monday – Friday 8:00AM - 4:30PM

**PLOT PLAN DATA**

Zoning District:	
Size or Dimensions of Tract:	
Number of Structures Impacted:	
Number of Occupied Units in all Structures:	
Number of Occupied Businesses in all Structures:	
Off-Street Parking and Unloading Spaces:	
Utility Systems Affected:	
Utility Systems Proposed:	
Other Applicable Information:	

Review Comments (Borough use only):

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Application Received Date:

Application Approval Date:

Application Denial Date:

Signature of Permit Official: \_\_\_\_\_



## APPLICATION FOR ALL ZONING PERMITS

Applications shall contain a general description of the proposed work, development, use or occupancy of all parts of the structure or land and shall be accompanied by plans. All applications should be verified to contain all this information, but the Zoning Officer has discretion as to required detail, as follows:

- Dimensions and shape of the lot to be developed.
- Location and dimensions of any structures to be erected, constructed and altered.
- Existing and proposed uses, including the number of occupied units, businesses, etc., all structures are designed to accommodate.
- Off-street parking and loading spaces.
- Utility systems affected and proposed.
- Alterations or development of any improved or unimproved real estate.
- The size of structures and the number of employees anticipated.
- Any other lawful information that may be required by the Zoning Officer to determine compliance with this permit.
- Copies of any applicable approved subdivision of land development plans.

If the proposed activity requiring a zoning permit is located within the Flood Hazard District, the following information is specifically required to accompany all applications, as prepared by a licensed professional:

- The accurate location and elevation of the floodplain and the floodway.
- The elevation, in relation to the National Geodetic Vertical Datum of 1929 (NGVD), of the lowest floor, including basements.
- The elevation, in relation to the NGVD, to which all structures and utilities will be flood proofed or elevated.
- Flood-proofing. Where flood-proofing is proposed to be used for a particular structure, the zoning permit application shall be accompanied by a document certified by a licensed professional engineer registered by the Commonwealth of Pennsylvania or a licensed professional architect registered by the Commonwealth of Pennsylvania certifying that the flood-proofing methods used meet all applicable codes and ordinances.

