Mt. Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065

Regular Meeting Minutes
January 10, 2019

CALL TO ORDER

Mike Gwozdecki called the January 10, 2019 Borough Authority meeting to order at 6:30 p.m. Members stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Rachel Bear, Solicitor Mark Allshouse, GHD Representative Nancy Adams and Jim Williams

MEMBERS ABSENT Ed Kendall

BOROUGH Chief/Manager Tom Day

NONINATION OF OFFICERS

Mike Gwozdecki stated Kathy Landis's term was up on December 31, 2019 and did not wish to be re-appointed to the Authority. Mr. Day indicated Marlin Stoner would be going in front of Council Monday night to fill Kathy's position. Mr. Gwozdecki stated he understood Ed Kendall reached out to Cy Russell and he said he would like to nominate him for the position also. Mr. Day indicated both names would go before Council and they would make that decision.

BILL ADJUSTMENT REQESTS

A bill adjustment request was submitted by Mike McKenzie of 17 Hill Street. Mr. McKenzie indicated the toilet valve malfunctioned and was repaired 1-8-19. The Authority reviewed the account screen.
Rachel Bear made a motion to adjust the 4th quarter billing for 17 Hill Street to 18,000 gallons of usage. The motion was seconded by Judy Russell. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-DECEMBER 13, 2018

Judy Russell made a motion to approve the December 13, 2018 Borough Authority meeting minutes as submitted. The motion was seconded by Rachel Bear. Motion passed.

BILLS FOR APPROVAL

Judy Russell made a motion to approve payment of the water and sewer bills. The motion was seconded by Rachel Bear. Motion passed.

ENGINEER'S REPORT No report

SOLICITOR'S REPORT No report

OLD BUSINESS

Mike Gwozdecki was asked by Mr. Kendall how the new water meter installation was going. Mr. Williams stated it was ongoing. Mr. Gwozdecki asked Mr. Williams if he had a record of which ones were replaced and the date they were replaced. Mr. Williams has those records and the billing clerk has them also.

NEW BUSINESS

Water Connection
Judy Russell made a motion to approve the water connection application submitted by Kevin Reese for 217 Parkway Drive. The motion was seconded by Rachel Bear. Motion passed.

Treasurer's Report
Rachel Bear made a motion to approve the Treasurer's Report for December 2018 as submitted. The motion was seconded by Mike Gwozdecki. Motion passed.

Signature for Pennian Bank
Rachel Bear made a motion to authorize the Borough to provide signatures for Pennian Bank. The motion was seconded by Judy Russell. Motion passed.

Borough Report
Mr. Day stated the property at 107 Yates Street has used 71,000 gallons the last quarter. The total now is $6100. Mr. Nickel has people living in the house and Mr. Nickel cannot be found and is violation of the Rental Inspection Program. Mr. Day indicated liens should be kept up to date on Mr. Nickel's property and the same goes for Mr. Tate's property. Mr. Tate has posted his house on Facebook for sale.

Mr. Day indicated he has the drawings from HRG for the water line relocation on Hill Street and Route 34. Mr. Day would forward them to GHD. Ms. Adams asked if they were the as built drawings. Mr. Day replied yes. Ms. Adams also asked to have the CAD file.

Mr. Gwozdecki asked for a recommendation for 2019 to keep the Borough Authority meetings on the second Thursday of each month at 6:30 p.m. except for the February meeting he would like to move to Wednesday the 13th at 6:30 p.m., if the members agree. Mr.

Gwozdecki stated another Authority member would be very busy on the 13th. Mr. Gwozdecki asked if the 12th would be better. Ms. Bear replied the 12th would be better.

The Authority agreed to hold the Authority meeting for February on the 12th at 6:30 p.m. The rest of the meeting for the year would be held on the second Thursday of each month.

ADJOURN

Mike Gwozdecki adjourned the January 10, 2019 Authority meeting at 6:45 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk