**Mt. Holly Springs Borough Authority**

 **200 Harman Street**

 **Mt. Holly Springs, PA 17065**

 **Regular Meeting Minutes**

 **November 10, 2016**

**CALL TO ORDER**

Authority Chairman Wil Shirey called the November 10, 2016 Borough Authority meeting to order at 6:30 p.m. Authority members stood and recited the Pledge of Allegiance to the flag.

**MEMBERS PRESENT**

Wil Shirey, Mike Gwozdecki, Judy Russell, Ed Kendall, GHD Representative Nancy Adams, Solicitor Mark Allshouse

**MEMBERS ABSENT** Kathy Landis and Jim Williams

**RECOGNITION OF VISITORS** No visitors

**BILL ADJUSTMENT REQUESTS**

Madelyn Hill, 18 Larken Lane submitted a bill adjustment request because of a leaking water heater that was repaired on 9-26-16. The Authority reviewed the account screen.

 Judy Russell made a motion to adjust the 3rd quarter bill of 2016 for 18 Larken Lane to 10,000 gallons of usage. The motion was seconded by Mike Gwozdecki. Motion passed.

 Jim & Gwen Robbins, 25 Yates Street submitted a bill adjustment request because of a leak in their fish pond that has been repaired. The Authority reviewed the account screen.

 Judy Russell made a motion to adjust the 3rd quarter bill of 2016 for 25 Yates Street to 9,000 gallons of usage. The motion was seconded by Ed Kendall. Motion passed.

 John Lane, owner of Mt. Creek Properties, 600 N. Baltimore Avenue submitted a bill adjustment request do to leaking pipes and a leak in their laundry room. All leaks were repaired. The Authority reviewed the account screen.

 Judy Russell made a motion to adjust the 3rd quarter bill of 2016 for 600 N. Baltimore Avenue to 127,000 gallons of usage. The motion was seconded by Ed Kendall. Motion passed.

**REVIEW OF REGULAR MEETING MINUTES-OCTOBER 13, 2016**

Judy Russell made a motion to approve the Authority minutes of October 13, 2016. The motion was seconded by Mike Gwozdecki. Motion passed.

**BILLS FOR APPROVAL-OCTOBER 2016**

Mike Gwozdecki made a motion to approve payment of the water and sewer bills for October 2016. The motion was seconded by Judy Russell. Motion passed.

**ENGINEER’S REPORT** No report

**SOLICITOR’S REPORT**

Mr. Allshouse reported the Authority receiving another notice of meeting of creditors on the Brownawell’s. Mr. Allshouse stated he would contact their attorney directly and see what he is intending to do with the back charges and moving forward with the payments. He will report back next month on the matter.

 Mr. Kendall stated the list shows Ms. Cook paid $100.00 but no one else is showing any interest in paying.

 Mike Gwozdecki asked about the Scott Merritts and suggested filing a municipal claim on the property. Mr. Gwozdecki asked the cost of filing a claim. Mr. Allshouse indicated approximately $200.00. Mike Gwozdecki indicated the Authority should file a claim. Mr. Shirey stated it can be put on the agenda for next month. Mr. Allshouse stated he would not be at the next meeting.

**OLD BUSINESS**

Mr. Kendall asked for some clarification on four line items which were answered by the Chairman.

 Judy Russell made a motion to adopt the 2017 Water & Sewer budgets. The motion was seconded by Mike Gwozdecki. Motion passed.

 Ed Kendall made a motion keep the sewer rate for 2017 at $14.10 per 1000 and the water rate for 2017 at $3.00 per 1000. The motion was seconded by Judy Russell. Motion passed.

**NEW BUSINESS**

 **Treasurer’s Report-**Mike Gwozdecki made a motion to approve the Treasurer’s Report for October 2016 as presented. The motion was seconded by Ed Kendall. Motion passed.

 **Borough Report-**Ed Kendall reported the leak at Chestnut Street and Watts has been repaired by Snokes Excavating.

 **Membership dues for PMAA-**Wil Shirey stated since the time he has been on the Board, the Authority has never used the services of the PMAA and only get a magazine once a month. The dues are due the end of the year and are $895.30. It does indicate a letter must be sent denying membership.

 Mike Gwozdecki made a motion to terminate the membership with the PMAA. The motion was seconded by Judy Russell. Motion passed.

**ADJOURN**

Judy Russell made a motion to adjourn the November 10, 2016 Authority meeting. The motion was seconded by Mike Gwozdecki. Motion passed.

Respectfully submitted,

Pat Fisher

Utility Billing Clerk