

**Mt. Holly Springs Borough Council Committee
Meeting Minutes- June 27, 2019**

Call to Order – Mr. Collins called the June committee meeting of the Borough Council to order at 6:30pm and led in the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Lois Stoner, Deborah Halpin-Brophy, and Cindy Goshorn. Also present; Thomas Day, Police Chief/ Borough Manager. Absent was Leroy “Cork” Shildt, Mayor.

Mrs. Boyles made a motion to approve the meeting minutes from the June 10, 2019 meeting of council as presented. The motion was seconded by Mrs. Stoner and passed by majority vote.

Mr. Collins announced that there would be an executive session held at the end of the meeting to address a personnel issue with no action to be taken.

Citizens Heard -

Name: Connie Vanmeter

Address: 23 Park Street

Comments: Ms. Vanmeter addressed council regarding the addition of the new signs and was happy to see them. She wanted to bring to council’s attention a conversation with Chief Day regarding truck traffic and that she should call county dispatch in the case of trucks on her street, instead of Chief Day’s cell phone. She addressed council about her experience at previous meetings. She asked what the hours were with the Police Department and who to call for non-emergencies. She spoke on her experiences with some of the truck drivers who have come onto her street.

Name: Bob Otto

Address: 5 Mooreland Avenue

Comments: Mr. Otto spoke on potential street improvements and when they could be accomplished. He brought issues with neighboring streets that need attention.

Name: Rebecca Yearick

Address: Cumberland County Housing and Redevelopment Authority

Comments: Ms. Yearick gave her report to council. A copy of her report is available at the borough office. She answered questions from audience members and council members regarding her report.

Borough Manager/ Public Works Reports

Chief Day offered his report to council. He reported that:

- He had spoken with Bill Kick of HRG regarding the finalization of the Hill Street Grant and Shiloh Paving has completed the "punch list" items that needed to be completed to satisfy their agreement.
- He and others attended a meeting with FEMA and Cumberland County regarding the flood mapping. He reported on some changes that were made to the flood map that will affect Mount Holly Springs. The new map is not planned to be adopted until 2021. The maps are available for viewing on the borough's website.
- The new police car will begin production in August and should be in service by November.
- The CFA Grant application for the replacement of the bridge on East Pine Street is underway. Kirk Stoner also recommended that Chief apply to HATS for the replacement of the bridge as well. Ms. Daniels offered insight to her correspondence with Senator Regan about the project.
- The Police Department will be doing a walk through at Rice Elementary School for first responder training. They will also be going through the Mount Holly Springs Elementary School.
- Officer Leen's last day will be July 6, 2019. He will be requesting a hire of Dylan Kuhn at the Monday meeting.
- He met with Terry Rickert, of Specialty Paper Company on South Mountain Street, regarding a removal of a service pipe from Mountain Creek and his submittal of plans for service. Mr. Rickert also requested that the Borough turn over ownership of S. Mountain Street that only offers access to his property. Chief Day requested maintenance on a drain box between his business and a homeowner.
- Nine trucks have been stopped and cited on Mountain Street since the directional signs have been placed.

Rachel Bear of 417 North Baltimore Avenue questioned council regarding the reparation for the police garage behind the office. Mr. Collins responded that the

borough is waiting on the permits to be issued. Ms. Bear asked what would happen if someone in the borough started a project without a permit. She stated that it appears that the ground was disturbed without a permit having been issued for the garage. Chief Day responded that landscaping is not part of a building permit.

Ms. Daniels addressed Chief Day regarding a potential donation to Furry Friends. Chief Day stated that none has been set-up. Ms. Daniels asked about the meeting to discuss parking on Trine Avenue with Dr. Robertson; no meeting has yet been scheduled. Ms. Daniels asked about the status of the grant that was applied for to address drainage issues at Trine Park. Chief Day said he has not heard back yet.

Mr. Collins asked about the status of improvements to West Pine Street. Chief Day said that there is still not enough money to complete the amount of work that needs to be completed. Additionally, there are several sidewalks in disrepair that will need replaced before work is completed.

Concluding his report, Chief Day reported that the maintenance department has been pressure spraying in preparation for curb painting.

Administration, Finance, and Budget; Health, Safety, and Welfare

Mrs. Halpin-Brophy reminded council that they should be preparing for the budget discussions in September. There was no report from Health, Safety, and Welfare.

Planning Commission and Zoning Hearing Board Liaison

Ms. Daniels reported on the potential candidates to fill the Planning Commission vacancy. A candidate has been recommended by the commission for council's approval. Ms. Daniel's also reported on the status of the subdivision plans for Fredrick Kraft's property. Regarding the Zoning Hearing Board alternate vacancy due to the appointment of Cork Shildt as Mayor, there are currently no potential candidates.

Ms. Vanmeter addressed Chief Day about signs that were to be placed in her trailer park. Chief Day reported that the signs have been given to the borough but cannot be placed due to liability issues unless the owners would place them.

Parks and Recreation

Mrs. Neff reported that the concert in the park was successful. The Halloween parade route request is due soon to PennDOT. Parks and Recreation authorized the use of Stoll Field on the day of the community yard sale on July 20, 2019, for community members to rent spaces with Jodi Fritz to supervise. Mrs. Neff reported that two people have resigned from Parks and Recreation but there are two interested people

to be appointed. Jason Kennedy of 38 Mill Street addressed Mrs. Neff about the yard sale at Stoll Field.

Ms. Bear addressed council regarding the executive session that is to be held at the end of the meeting. She asked for clarification on what an executive session is for and what is happening. She asked that executive session stay civil. Mrs. Goshorn, Mrs. Boyles, and Mr. Collins and members of the audience responded to Ms. Bear's comments regarding executive session and the comments that were made. Ms. Bear also asked if the borough had a social media policy. Chief Day stated that there is a policy in place. Ms. Bear made comments regarding activity on Facebook.

Ms. Daniels reported that she took a tour of the P.E.T. Carlisle, Inc. facility on Mill Street, which produces Personal Energy Transportation vehicles onsite and ships them worldwide. She also reported on the Yoga in the Park event, which expected to at least get close to breaking even (total cost is \$257.50 and with one session left, \$189.00 has been donated). The instructor, local businesswoman Dawn Tule, would be interested in extending through the summer, and Ms. Daniels requested and received agreement for ongoing Parks and Recreation sponsorship. Ms. Daniels reported on the information that has been gathered for the community calendar with Mrs. Boyles.

Mr. Stamm of 19 West Pine Street addressed council regarding the ongoing sale of lawnmowers on the north side of the borough.

Adjourn – Mrs. Goshorn made a motion to adjourn that was seconded by Mrs. Boyles. The motion passed unanimously. The meeting adjourned at 7:40pm.

Council members began an executive session regarding personnel issues at 7:53pm and closed the executive session at 8:45pm with no action to be taken by council.

Respectfully Submitted,

Sara E. Jarrett - Eaton
Borough Secretary/ Treasurer