

Mt. Holly Springs Borough Council- Re-Organization Meeting
Meeting Minutes- January 2, 2018

Mayor Boise was sworn into office by Magisterial District Judge Susan Day.
Mayor Boise sworn into office Barbara Boise as Tax Collector, Kathleen Daniels as councilwoman, Cathy Neff as councilwoman, Sherry Boyles as councilwoman, and Cynthia Goshorn as councilwoman.

Call to Order –Mayor Boise called the meeting of the Borough Council to order at 7:00pm and led the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Edgar Kendall, Deborah Halpin-Brophy, and Cindy Goshorn. Also present; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett, Borough Secretary/ Treasurer.

Mayor Boise opened the floor for nominations for Council President. Mr. Collins was nominated by Mrs. Halpin-Brophy. There were no other nominations. The vote of council is as follows:

Daniels: Yes

Brophy: Yes

Boyles: Yes

Collins: Yes

Goshorn: Yes

Kendall: Yes

Neff: Yes

Mr. Collins is elected Council President by majority votes.

Mayor Boise opened the floor for nominations for Council Vice President. Mr. Collins nominated Mrs. Halpin-Brophy. Ms. Daniels nominated Ms. Neff. Mayor Boise took a vote for Mrs. Halpin-Brophy as follows:

Daniels: No

Brophy: Yes

Boyles: No

Collins: Yes

Goshorn: No

Kendall: No

Neff: No

Mayor Boise took a vote for Ms. Neff as follows:

Daniels: Yes
Brophy: No
Boyles: Yes
Collins: Yes
Goshorn: Yes
Kendall: Yes
Neff: Yes

Mayor Boise opened the floor for nominations for Council Pro-Tem. Mrs. Halpin-Brophy was nominated. Mayor Boise took a votes for Mrs. Halpin-Brophy as follows:

Daniels: Yes
Brophy: Yes
Boyles: Yes
Collins: Yes
Goshorn: Yes
Kendall: Yes
Neff: Yes

Mayor Boise turned the gavel over to the newly elected Council President Mr. Collins.

Mr. Collins opened the floor for a motion to accept the appointments list for 2018.
Mrs. Halpin-Brophy made a motion to accept the appointments listed below. The motion was seconded by Ms. Neff and passed by majority vote.

BOROUGH SECRETARY/TREASURER	Sara E. Jarrett
BOROUGH SOLICITOR	Mark Allshouse
WATER/SEWER PLANT SUPERVISOR	James Williams
ZONING/CODES OFFICER	
BOROUGH ENGINEERS-STREETS	HERBERT,ROWLAND,& GRUBIC INC.
TAX COLLECTOR-EARNED INCOME	Cumberland County Tax Bureau
TAX COLLECTOR-LST	Cumberland County Tax Bureau
TAX COLLECTOR-DELIQUENT EIT	Cumberland County Tax Bureau
TAX COLLECTOR-DELIQUENT PER CAPITA-	DONALD C. DONAGHER Jr.
CROSSING GUARD	Illona Sipe

Council engaged in discussion regarding possible appointments for the appointment to the Water and Sewer Authority. Mrs. Halpin-Brophy made a motion to appoint Mr. Hockley and the motion died due to lack of a second. Ms. Daniels made a motion to appoint Rachel Bear for a 5 year term which will expire December 31, 2022 and the motion was seconded by Mrs. Goshorn with Mrs. Halpin-Brophy opposed. The motion passed by majority vote. The appointment is pending her acceptance of the appointment.

Mrs. Halpin-Brophy made a motion to appoint Chuck Crone to a 3-year term on the Zoning Hearing Board to expire December 31, 2020. The motion was seconded by Ms. Daniels and passed by majority vote.

Mrs. Halpin-Brophy made a motion to appoint Bernadine Morrison to a 2-year term on the Vacancy Board with an expiration of December 31, 2019. The motion was seconded by Mr. Kendall and passed by majority vote.

Mrs. Halpin-Brophy made a motion to advertise the proposed council meeting and committee meeting dates for 2018. Council engaged in discussion regarding meeting on holidays. The motion was seconded by Mrs. Boyles with Ms. Daniels and Mr. Kendall being opposed. The motion passed by majority vote.

All council meetings will be held on the second Monday of the month at 7:00 pm.

Meetings are held in the Borough Council Chambers, 200 Harman Street,
Mount Holly Springs. Meeting dates are as follows.

January 8, 2018
February 12, 2018
March 12, 2018
April 9, 2018
May 14, 2018
June 11, 2018
July 9, 2018
August 13, 2018
September 10, 2018
October 8, 2018
November 12, 2018
December 10, 2018
December 27, 2018 – **Only If Needed**
January 14, 2019

Administrative Committee
Public Works Committee
Health, Safety & Welfare Committee

Last Thursday of every month consecutively
starting at 6:30 pm.

January 25, 2018
February 22, 2018
March 29, 2018
April 26, 2018
May 31, 2018
June 28, 2018
July 26, 2018
August 30, 2018
September 27, 2018
October 25, 2018
November 29, 2018
December 27, 2018
January 26, 2019

Park & Recreation Board

Third Tuesday of every month at 6:30 pm

January 16, 2018
February 20, 2018
March 20, 2018
April 17, 2018
May 15, 2018
June 19, 2018
July 17, 2018
August 21, 2018
September 18, 2018
October 16, 2018
November 20, 2018
December 18, 2018
January 15, 2019

Planning Commission

Fourth Monday of every month at 7:00 pm

January 22, 2018
February 26, 2018
March 26, 2018
April 23, 2018
May 21, 2018
June 25, 2018
July 23, 2018
August 27, 2018
September 24, 2018
October 22, 2018
November 26, 2018
December 17, 2018
January 22, 2019

Zoning Hearing Board

Second Tuesday at 7:00 pm
Meeting Held As Needed

Mrs. Halpin-Brophy made a motion to accept the borough holidays for Full Time Employees which are listed below. The motion was seconded by Ms. Neff and passed by majority vote.

Holiday	Date	Day
President's Day	Feb. 19th	Monday
Good Friday	March 30th	Friday
Memorial Day	May 28th	Monday
Independence Day	July 4th	Wednesday
Labor Day	Sept. 3rd	Monday
Veterans Day	Nov. 12th	Monday
Thanksgiving	Nov. 22nd	Thursday
Floating Holiday	Nov. 23rd or Nov. 26th	Friday or Monday
Christmas Eve. - 1/2 Day	Dec. 24th	Monday
Christmas Day	Dec. 25th	Tuesday
New Year's Eve. - 1/2 Day	December 31st	Monday
New Year's Day	Jan. 1st	Tuesday

Mr. Collins stated that committee assignments would be made before the next meeting.

New Business:

Chief Day presented two employees for hire. Council engaged in discussion regarding the candidates and how they were selected.

Mrs. Halpin-Brophy made a motion to hire Troy Russell Jr. to work as the Zoning and Codes Officer and Rental Inspector at a rate of \$18.00 per hour to work up to 32 hours per week. The motion was seconded by Mrs. Boyles and passed by majority vote.

Mrs. Halpin-Brophy made a motion to hire Bradley Corliss as a part time police officer at the rate of \$18.00 per hour. The motion was seconded by Mrs. Goshorn and passed by majority vote.

Chief Day shared with council that the Tax Collector needs a decision from council on a tax bill from Ahlstrom and Munksjo Filtrations LLC. That is claimed to have been lost in the mail during the discount payment period for the properties at 122 W. Butler St. and 2 Yates St. They are asking for a \$990.00 discount. Council engaged in discussion regarding the issue and possible solutions. Mr. Kendall made a motion for Ahlstrom and Munksjo Filtrations LLC. to pay the face value on the taxes rather than charging the penalty rate but without the reward of the discount rate. The motion was seconded by Ms. Neff and passed by majority vote.

Mrs. Halpin-Brophy read a letter from Pamela Still regarding the recently received grant from DCNR for the Veterans Park. The letter is attached to the minutes. Mr. Collins suggested that the leadership should go through the Park and Recreation Committee. Chief Day stated that if the borough does not act on the grant money it is unlikely we will receive another grant from them. Pam Still of 18 S. Baltimore Ave stated she was happy to help with the transition and provide information and notes and help with the project.

Any other Business to Come Before Council:

Adjourn – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Boyles. The motion passed unanimously.

Respectfully Submitted,

Sara E. Jarrett
Borough Secretary/ Treasurer