

Mt. Holly Springs Borough Council
Meeting Minutes- May 13, 2019

Call to Order – Mr. Collins called the May meeting of the Borough Council to order at 7:00pm and led the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Deborah Halpin-Brophy, Lois Stoner, and Cindy Goshorn. Also present; Mark Allshouse, Borough Solicitor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett-Eaton, Borough Secretary/ Treasurer.

Approval of April Bills List and Payment- Mrs. Halpin-Brophy motioned for the approval for the payment of bills. It was seconded by Ms. Daniels. The motion passed unanimously.

Approval of Minutes – The minutes of the Borough Council meeting on April 25, 2019 were approved as presented. The motion was made by Mrs. Boyles and seconded by Mrs. Goshorn. The motion passed unanimously.

Citizens to be Heard -

Name: Dr. Lindsey Varner

Address: Cumberland County Historical Society

Comments: Dr. Varner presented an award that they were awarded for their work at Mt. Tabor Church and the History Initiative. She explained the ongoing history initiative and the work at Mt. Tabor Church.

Name: Pamela Still

Address: 18 South Baltimore Avenue

Comments: Ms. Still invited council members to attend the garden of the month awarded by the Garden Club, which will be on July 21st at the Sherman's on North Baltimore.

Name: Sharon Trent

Address: 223 Hill Street

Comments: Ms. Trent addressed council regarding the Hill Street work and problems that it caused to her yard. Mr. Collins said he was unsure of who was responsible but would follow up with her.

Solicitor's Report- Mr. Allshouse had nothing new to report.

Mayor's Report- Chief Day gave the statistics for the police department.

Committee Reports– The following reports were discussed;

Borough Manager's Report- Chief Day reported that the transportation grant was not awarded to the borough due to our smaller size. Bill Kick from HRG recommended that the borough apply for the CFA grant monies for community infrastructure to replace the East Pine Street Bridge. HRG is willing to do the grant paperwork for \$3,200.00 for a \$650,000.00 grant. Ms. Daniels and Chief Day discussed more particulars of the request and potential other options for funding. Ms. Daniels motioned to pursue the CFA grant application with HRG to complete the application for a cost of \$3,200.00. The motion was seconded by Mrs. Halpin-Brophy and passed by majority vote.

Chief Day reported that the engineering study for Mountain Street has come back and HRG has recommended that the street be weight restricted to a 3-ton maximum. It was determined that the shoulders and the roadway are not capable to hold any more weight. An ordinance reflecting the study was included in the council packet for council's review.

Chief Day had a meeting with Dr. Varner and the members of the Mount Tabor Church preservation project. The ongoing problem is a lack of ownership of the church and cemetery. Dr. Varner has done research and has not found a proper owner. Grants are not available for the property because it is not owned by a 501(c)3 or a municipality. Chief Day recommended to council that the Borough Solicitor pursue gaining ownership to the Borough of Mount Holly Springs. The estimated cost to the borough is \$14,000.00 to pursue a quiet title. Mr. Collins, Dr. Varner, and Mr. Allshouse engaged in discussion regarding possible grant funding and the cost associated with the acquiring the property. Mrs. Halpin-Brophy made a motion to pursue the quiet title to the Mt. Tabor Church and cemetery at a cost of approximately \$14,000.00. The motion was seconded by Mrs. Stoner and passed by majority vote.

Chief Day reported on the status of the Borough's Pension Plan. He reported that the plan is 94% funded with a distressed level of 0. Chief Day has requested a meeting of the Administrative Committee to review the plan and look at options for the Pension funds.

Chief Day reported on the status of the police garage. The plans are currently at MDIA and we are waiting for the approval.

Ms. Daniels reported on the WCCOG meeting and shared the information she gathered with the rest of council and the public present.

Health, Safety, and Welfare- Mrs. Goshorn spoke to council and Chief Day regarding a discovery of drug paraphilia behind the band shell at Trine Park. Chief Day asked Mr. Hoerner if he had noticed anything before and he said no. Chief Day said that it was heavily patrolled and thought that people were coming in on foot.

Administrative, Finance, and Budget- Mrs. Halpin-Brophy made a motion to hire Joshua Dorand to serve as a part-time maintenance employee retroactive to Monday April 29, 2019. The motion was seconded by Mrs. Boyles and passed by majority vote.

Mrs. Halpin-Brophy made a motion to release the allocated \$1,500.00 to Amelia Givin Library. The motion was seconded by Ms. Daniels and passed by majority vote.

Mrs. Halpin-Brophy made a motion to accept the resignation of Mayor P. Scott Boise effective May 13, 2019. The motion was seconded by Mrs. Boyles and passed by majority vote.

Ms. Daniels asked Mr. Collins to clarify the process of filling a vacancy. Ms. Daniels made a motion to post the vacancy on our website and hold the vote to fill the remaining 2-1/2 years of the mayor's term until June 10th in order to provide additional time for any interested parties – either for Mayor or a potential vacant Council seat – to have an opportunity to know of this vacancy and consider submitting a letter of interest. The motion did not have a second and the motion died.

Mrs. Halpin-Brophy made a motion to fill the vacant seat of Mayor with Lois Stoner. The motion was seconded by Mrs. Neff. Council members and audience members engaged in conversation regarding the appointment and how quickly the seat needed to be filled. Council members discussed possible interest in the position by others who had not had an opportunity to submit a letter of interest and how someone may indicate their interest.

Mrs. Neff rescinded her second to Mrs. Halpin-Brophy's motion. Mrs. Halpin-Brophy rescinded her original motion. Mrs. Halpin-Brophy made a motion to vote on the appointment of mayor at the May 30th committee meeting. The motion was seconded by Mrs. Neff and passed by majority vote. Mr. Collins will be acting Mayor until an appointment is made. Kelly Stanley of 236 North Baltimore Avenue addressed council as to why she would like to be Mayor.

Letters of interest for the Mayor's position are asked to be turned in by May 20th. Mrs. Stoner spoke on her experience in Mt. Holly Springs and her experience with her service in the borough. Mrs. Halpin-Brophy spoke on her expectations for the person to fill the Mayor's position and her experience in her 22 years of service on Borough Council. Ms. Daniels asked that a vacancy notice be placed on the Borough's website.

Ms. Daniels spoke to the benefits of the Chamber of Commerce membership. Ms. Daniels made a motion to renew our membership for \$260/year and ask each Council member to sign up to receive email notification of local events, many of which are free. She also asked that as part of this motion, Mrs. Jarrett-Eaton share the monthly Chamber packet at the first Council Committee meeting for discussion purposes, and that we could discuss and vote on renewal before the next membership lapses. The motion was seconded by Mrs. Boyles. Mrs. Halpin-Brophy spoke to her stance on the membership and that she was not in favor of renewing. Councilmembers engaged in conversation with Chief Day regarding the membership, the borough's needs and benefits. Mr. Collins called for a roll call vote:

Neff- Yes

Stoner- No

Goshorn- Yes

Collins- No

Boyles- No

Brophy- No

Daniels- Yes

The motion was defeated by majority vote.

Ms. Daniels presented a community calendar concept to include the calendar is an 11 x 8.5 calendar featuring photos by Mt. Holly nature photographer Kevin Beam. He has offered his work free of charge. The calendar would include dates for all Borough meetings and any local events submitted to us or confirmed as of the time of printing, as well as event dates for any businesses that help fund this effort, plus their name, address, and phone number. The local printer who gave the lowest bid had created this type of calendar for Boiling Springs. Ms. Daniels suggested that a committee be formed to raise funds to put the calendar together with the borough to pay for postage. Council engaged in discussion of the concept. Mr. Collins asked to see a sample. Dr. Varner offered a copy of their combined newsletter and calendar that the Historical Society sends out. Council decided to discuss this proposal at the May 30th committee meeting.

Ms. Daniels offered her services free of charge to add approved items to the site and would like to work with Mrs. Jarrett-Eaton to develop a checklist for prompt posting. Chief Day recommended that the full control maintain with borough staff.

Zoning/ Codes Officer– The report is included in the council packet.

Public Works- Ms. Daniels reminded members of NIMS training. Ms. Daniels spoke on the parking issue on Mooreland Avenue and Butler Street. On April 30th, Principal Molly Davis, Lois Stoner, Deb Brophy, Gay Bowman and Ms. Daniels walked the area, discussed how arrival, dismissal and event traffic is handled, and documented possible solutions. They also discussed the traffic issues to trucks entering and exiting Ahlstrom's, as well as traffic from the church that is in South Middleton Township. The school is now using cones to help keep cars from parking or idling in areas that cause difficulty for buses to turn.

Ms. Daniels provided Council with a list of ideas discussed. Ms. Davis will be meeting with directors to discuss logistics and possible facility modifications.

Mrs. Boyles reported on the success of the Clean-up day on May 4th and what was accomplished.

Ms. Daniels Motion to advertise Borough Ordinance #2019-04, on weight restriction for Mountain Street, for public hearing on June 10, 2019. The motion was seconded by Mrs. Halpin-Brophy and passed by majority vote.

Planning and Zoning Board– Ms. Daniels reported that the Planning Commission meeting is Weds, May 15, and the commission will be reviewing a new subdivision plan. The public hearing for the new Subdivision and Land Development Ordinance (SALDO) will be held May 30th at 6:30 PM, prior to the Council Committee meeting.

Park and Recreation- Mrs. Neff and Ms. Daniels discussed the Yoga in the Park contract with the Borough Secretary and how the payments will work. She reported that the concert in the park and car show will be on June 15th at Trine Park. The May meeting for Parks and Recreation will be held on May 22nd rather than May 14th as previously reported. Mrs. Neff offered an update on the status of the Veteran's Park Project.

Any other Business to Come Before Council: Ms. Daniels asked that the Public Works Committee meet with Dr. Robertson and the borough manager regarding the parking issues on Trine Avenue.

Council members adjourned at 8:55pm to an executive session to discuss a personnel issue. Council members returned from executive session at 9:50pm with no action to be taken.

Adjourn – Mrs. Halpin-Brophy made a motion to adjourn that was seconded by Mrs. Goshorn. The motion passed unanimously. The meeting adjourned at 9:51pm.

Respectfully Submitted,

Sara E. Jarrett - Eaton
Borough Secretary/ Treasurer