

**Mt. Holly Springs Borough Council
Meeting Minutes-July 30, 2020**

Call to Order – Mr. Collins called the July committee meeting of the Borough Council to order at 6:30 p.m. and led the Pledge of Allegiance.

Attendance– The following members of the Borough Council were present; James Collins II, Katie Daniels, Sherry Boyles, Cathy Neff, Gay Bowman, Lois Stoner, and Cindy Goshorn. Also present; Leroy “Cork” Shildt, Mayor; Thomas Day, Police Chief/ Borough Manager; and Sara Jarrett-Eaton, Borough Secretary/ Treasurer.

Approval of Minutes – The minutes of the Borough Council meeting on July 13, 2020 were approved as presented. The motion was made by Ms. Daniels and seconded by Mrs. Boyles. The motion passed unanimously.

Citizens to be Heard - There were no citizens present that wished to be heard at that time.

Committee Reports– The following reports were discussed;

Borough Manager’s Report- Chief Day reported that the sidewalk along North Baltimore Avenue in front of the Russell’s home was damaged during the removal of a stump. The sidewalk was replaced. In addition, new concrete was poured in front of the bathrooms at Trine Park.

Chief Day reported that the borough submitted a grant application to the county for the purchase of personal protective equipment and sanitizing tools.

Chief Day reported that Hempt Brothers Paving would begin the project on East Pine Street and Mountain Street August 26, 2020.

Rebecca Yearick provided her written report to council.

Mrs. Boyles made a motion to allocate \$16,000.00 towards the grant match for the sidewalk improvement project on Baltimore Avenue. The motion was seconded by Mrs. Stoner and passed by unanimous vote.

Health, Safety, and Welfare- Mrs. Boyles made a motion to spend \$100.00 in budgeted training funds for the Health, Safety, and Welfare committee members to

attend a webinar with PSAB called Municipal Police Department Supervision on August 11, 18, and 25, 2020. The motion was seconded by Ms. Daniels. Ms. Daniels noted that this webinar could be paid for with funds that were previously allocated for the attendance at the canceled PSAB annual meeting. The motion passed by unanimous vote.

Council decided to table discussion of the proposed Fireworks Ordinance because they had not received a final draft from Mr. Allshouse. Ms. Daniels proposed a letter to be sent to Senator Regan regarding the fireworks legislation at the state level. Council members agreed to review her proposed letter for action at the regular council meeting.

Ms. Daniels made a motion to authorize Troy Russell to proceed with the process of condemnation of 118 Yates Street for a hearing at the regular council meeting. The motion was seconded by Mrs. Stoner. Chief Day explained the problems at the property including the issues with the sewer and water usage and building violations. Council engaged in discussion on what would be required to be done at the property to bring it back into compliance with the Dangerous Structures Ordinance. The motion passed by unanimous vote.

Administrative, Finance, and Budget– Mrs. Boyles made a motion to hire Brad Mentzer to serve as temporary part-time maintenance employee at a rate of \$15.00 per hour effective July 28, 2020. The motion was passed by Ms. Bowman. Chief Day reported that there were three applicants. The motion passed by majority vote.

Mrs. Boyles requested an executive session at the regular council meeting for personnel.

Public Works- Ms. Daniels made a motion to award the bid for the crosswalk enhancement project to Farhat Excavating in the amount of \$186,912.00. The motion was seconded by Mrs. Boyles. Council members engaged in discussion regarding when the project is set to begin and if upcoming repaving work by PennDOT will affect the work that is being done to the crosswalks. Ms. Yearick offered clarification. The motion passed by unanimous vote.

Mrs. Boyles made a motion to eliminate the “except right turn” sign on Mountain Street at the intersection of Mountain Street and East Pine Street, making it a two-way stop. The motion was seconded by Mrs. Stoner. Ms. Daniels and Chief Day discussed a change from the original idea that was communicated. Chief Day explained the ongoing traffic issues. Council members discussed safety concerns for that intersection. Chief Day stated that a sign of notice will be installed so the public is informed of the change and will offer a 30-day grace period for enforcement. Ms. Daniels asked if a “stop ahead” sign was needed. Ms. Daniels and Chief Day

discussed the logistics of installing an additional sign. Chief Day also reported that a blinking light may be installed above the stop sign. The motion passed by unanimous vote.

Planning and Zoning Board– Ms. Daniels spoke to other council members about the proposed SLDO resolution. She requested that members review the proposed ordinance for action at the next meeting. Members agreed that they were ready to take action that evening. Council members, Chief Day, Mayor Shildt, and the Borough Secretary discussed the details of the ordinance and the fees involved in the creation of an escrow account for subdivision applications to ensure payment of engineering bills incurred for the review of proposed subdivision plans. Mrs. Boyles made a motion to approve Resolution 2020-02 for SLDO Application Escrow with corrections of the escrow amount to be changed from \$1,000.00 to \$800.00 in sections two and four. The motion was seconded by Mrs. Neff and passed by majority vote.

Park and Recreation– Mrs. Neff reported that the Parks and Recreation Committee decided to cancel the annual Holly Festival Day scheduled for September. She added that they will be discussing the status of the annual Halloween Parade at the next meeting. Additionally, Chief Day, Mrs. Neff, and Mrs. Stoner offered updates on the Jurassic World event and the dog event to be hosted at Trine Park. They also updated on the status of Santa House and the intent of the organizer to proceed with the event with safety updates for this year. Chief Day updated council on the progress on the Trine Park enhancement project. Mrs. Stoner thanked the fire company for watering the tree along Baltimore Avenue.

Any Other Business to Come Before Council: Pam Still of 18 South Baltimore Avenue updated council on the status of the bluebird houses that were installed at Trine Park. She reported that there is a new helpful volunteer who is monitoring the houses and there are two bluebird families residing there. Ms. Still also updated council on the codification process. She offered kudos to Troy Russell who worked hard to get information back to the General Code company and helped get the process ahead of schedule. She added that the next step will take the bulk of the work but we are still waiting for General Code to submit it for review.

Ms. Daniels requested that if Troy Russell is not able to attend the WCCOG meetings that he contact her to attend as soon as he knows so that Mt. Holly Springs may be represented. She asked for an update on the status of the property at 102 Yates Street. Chief Day responded that he would get a status update from Troy Russell. Ms. Daniels also asked for clarification on regulations for political signs. Chief Day responded that there are stipulations for state roads and public property but there are not regulations for those who wish to have signs on their private property.

Adjourn – Ms. Daniels made a motion to adjourn that was seconded by Mrs. Goshorn. The motion passed unanimously. The meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Sara E. Jarrett - Eaton
Borough Secretary/ Treasurer